

# **Local Emergency Planning Committee Meeting Minutes November 14, 2024**



## **Members present:**

Chris Caprio, Washington State Emergency Management Division  
Dustin Rodrigues, Kitsap Transit  
Brian Nielson, Kitsap County Public Health  
Michael Robinson, Kitsap County Department of Emergency Management  
Dave Rasmussen, Kitsap County Department of Emergency Management  
Michele Moen, Kitsap County Department of Emergency Management  
Dr. Gib Morrow, Kitsap Public Health Department  
Kyle Johnson, CKSD  
Will Sapp, Kitsap County Sheriff  
Captain Lance Walters, Salvation Army Bremerton  
Krista Carlson, Kitsap County BOC

## **Members virtually present:**

Eric Quitslund, Suquamish Tribe Emergency Management  
Doug Washburn, Kitsap County Human Services  
Ryan Buchanan, North Kitsap Fire and Rescue  
Arne Bakker, Port of Bremerton  
Kimberly Pleger, Kitsap County Public Works  
Erina Kong, Kitsap County Communications Department  
Kent Catlin, Puget Sound Energy  
Shawn Olivas, Emergency Management Specialist Navy  
Melinda Lohre, City of Port Orchard  
Nathan Anderson, Kitsap Public Health District  
Jessica Guidry, Kitsap Public Health District  
Denis Ryan, Port Orchard Public Works  
Josh Miller, Kitsap County Sheriff

## **Members missing:**

Jan Glarum, Kitsap County Department of Emergency Management  
Jeff Crippen, Poulsbo Police Department  
Anne LeSage, Bainbridge Island Emergency Management  
Sara Benovic, Oil & Hazardous Substances Spill Response/Deputy Navy On-Scene Coordinator  
Lit Dudley, Washington State Department of Transportation  
April Allen, Poulsbo Police Department  
Nessa McMillen, WSP  
Sean Horan, U.S. Navy Emergency Management  
Cole Barnes, Port of Bremerton  
Dani Wood, Navy Region NW  
Chris Cooper, WSP  
Timothy Lupher, USCG  
Jason Boddy, Kitsap County Police Department

Carl Borg, Kitsap County Housing and Homelessness Division Program Manager  
Jake Gillanders, Poulsbo Fire Department  
James Weaver, Port of Bremerton  
Nickolas Miller, Port Gamble S'Klallam Tribe  
Robert Kleinpaste, Kitsap Transit  
Ryan Madison, Central Kitsap Fire & Rescue  
Joe Clark, Bainbridge Police Department  
Heather Parker, Regional Program Manager/Navy On-Scene Coordinator  
Justin Gillen, Poulsbo Police Department  
Sarah Peterson, Kitsap County Department of Emergency Management  
George Nixon, Commander Navy Region Northwest Emergency Management  
David Michaelson, Commander Navy Region Northwest Fire  
Ron Harding, Poulsbo Police Department  
Diane Fowler, Washington State Department of Ecology  
Susan Forsythe, Washington State Emergency Management Division  
Pat McGanney, Bremerton Fire Department  
Brian Hauschel, Kitsap County Parks Department  
Bradley Martin, United States Environmental Protection Agency  
Pamela Parris, United States Navy  
Deanna Brewer, Washington State Department of Transportation  
Shane Inman, Washington State Department of Transportation  
Matt Brown, City of Port Orchard Police Department  
John Gundermann, Washington State Patrol  
Jared Moravec, Bainbridge Island Fire Department  
Brian Bartles, Navy Region Northwest Fire and Emergency Services  
Andrew Nelson, Kitsap Public Works

**Guests:**

Joel Davis, Sazan Group  
Tom Bowen, Sazan Group  
Jack Newman, Sazan Group

**Support Staff present:**

Katlyn Colflodt, Kitsap County Department of Emergency Management

**Call to Order:** The Local Emergency Planning Committee meeting was called to order at 1310 by Vice-Chair Dustin Rodrigues.

**Old Business:** A motion was made by Vice-Chair Dustin Rodrigues that the agenda for the meeting be accepted as presented. The motion passed unanimously.

Due to Chair Ryan Madison absence, a motion was made by Vice-Chair Dustin Rodrigues to table approval of new membership. The motion was passed unanimously.

**Public Comments:** None

**Discussion:**

Tom Bowen from Sazan Group provided an overview of the Final KCDEM Microgrid Feasibility Study.

Kitsap County Department of Emergency Management Logistics Officer, Michael Robinson, briefly discussed the upcoming SHSP 25 grant and updated the progress on the evacuation program, which should be launched mid next year.

Brian Nielson, Kitsap County Department of Emergency Managements Planning, Training and Exercise Officer, discussed mitigation strategies associated with Kitsap County's Multi-Hazard Mitigation Plan. Please reach out to Brian Nielson ([Bnieslon@kitsap.gov](mailto:Bnieslon@kitsap.gov) or [DEM@kitsap.gov](mailto:DEM@kitsap.gov)) if there are any strategies that were missed and should be included. The strategies discussed included:

- Earthquake Mitigation Strategy 1
  - Ongoing, something we want to continue.
- Earthquake Mitigation Strategy 2
  - Ongoing, will connect will WA DOT to get update.
- Earthquake/Tsunami Mitigation Strategy 3
  - Will connect with WA DOT to get update and see if plan was developed.
- Earthquake/Tsunami Mitigation Strategy 4
  - Will connect with WA DOT.
  - Ongoing, something we want to continue.
  - KCDEM started a maritime unit.
- Landslide Mitigation Strategy 1
  - Will connect with Department of Community Development to get update.
- Landslide & Erosion Mitigation Strategy 1
  - Nothing has been done yet but would like to continue over the next 5 years.
  - Rewording needed- move away from erosion specific to multi-hazard focus.
- Tsunami Mitigation Strategy 1
  - Ongoing, something we want to continue.
- Tsunami Mitigation Strategy 2
  - Good intension hijacked by COVID, something we want to continue.
  - Holly Stark from WA EMD will be a good contact.
- Tsunami Mitigation Strategy 3
  - Tabletop planned for 2026.
- Tsunami Mitigation Strategy 4
  - Ongoing, something we would like to continue.
  - According to Dave Rassmussen, initiative and public outreach events are in progress.
  - Bring together with Tsunami Mitigation Strategy 2
- Tsunami Mitigation Strategy 5
  - Some progress, would like to continue
  - Add Department of Natural Resources as a supporting agency
- Earthquake/Tsunami Mitigation Strategy 6
  - Would like to continue, possibly look for funding
  - Will connect will WA DOT for update.
- Earthquake/Tsunami Mitigation Strategy 7

- Add-on Bainbridge Island Prepares and DEM Maritime Units.
  - Ongoing, would like to continue.
- Wildfire & Urban Fires Mitigation Strategy 1
  - Will connect with Fire Chiefs to see what plan looks like and when it was last reviewed.
  - Ryan Buchanan would like to continue for the next five years.
- Flood Mitigation Strategy 1
  - Needs to be rewritten to clarify agencies.
- Flood Mitigation Strategy 2
  - Ongoing, would like to continue.
  - Will connect with Kim Pleger for update.
- Flood Mitigation Strategy 3
  - Kim Pleger will check in with roads to see what has been done and needs to be done.
- Flood Mitigation Strategy 4
  - Will connect with Kim Pleger for update.
  - Possibly need to change wording.
- Flood Mitigation Strategy 5
  - Ongoing, would like to continue
- Severe Storm/Tornado Mitigation Strategy 1
  - Ongoing, would like to continue.
  - Add Public Health as second agency.
- Severe Storm/Tornado Mitigation Strategy 2
  - Will follow up with Cencom for update on possible upgrades.
  - Add a new strategy for the new campus/EOC.
- Drought Mitigation Strategy 1
  - Change Public Health
  - Will connect with PUD and Water Purveyor
- Drought Mitigation Strategy 2
  - Will connect with PUD and Water Purveyor
- Multi-Hazard Mitigation Strategy 1
  - Unsure what the local task force is?
  - Feed into evacuation plan.
- Multi-Hazard Mitigation Strategy 2
  - Unsure what the meaning is – possible could require Director to work with county admin. to change county code.
  - Will connect with Jan Glarum, KCDEM Director for possible removal.
- Multi-Hazard Public Education Programs Mitigation Strategy 1
  - Needs to be more inclusive of all volunteers.
  - Budget needs to be increased to 20k annually.
  - Ongoing, would like to continue
- Multi-Hazard Public Education Programs Mitigation Strategy 2
  - EMAT is doing a lot of training (Kevin)
  - Will connect with Dave Rassmussen, KCDEM PIO officer, to decide on removal.

**Grant Status: None**

**Comments:** Dedicated webpage: [www.kitsapdem.com/lepc](http://www.kitsapdem.com/lepc)

Membership forms need to be filled out and returned to Katlyn Colflodt ([Kcolflodt@kitsap.gov](mailto:Kcolflodt@kitsap.gov)) with the Kitsap County Department of Emergency Management. Forms will be given to the LEPC Chair CKFR Assistant Chief Ryan Madison for approval.

**Upcoming Trainings:**

- Extreme Winter Storm Shelter on December 7, 2024
- ICS-400 on January 8-9, 2025
- Basic PIO Course (L105) on February 4-6, 2025
- Hazmat on April 3-5, 2025
- LEPC conference on April 29 – May 1, 2025

**Good of order:**

With no other business to discuss, the Local Emergency Planning Committee meeting was adjourned at 1505.

The next Local Emergency Planning Committee (LEPC) meeting will be held on **March 6, 2025**, at 1pm. The meeting will be held at the Kitsap County Department of Emergency Management new campus. The address is 8900 Imperial Way SW, Bremerton, WA 98312.

**Tentative Meeting Schedule:**

All meetings will start at 1300 and will be held at the Kitsap County Department of Emergency Management new campus. The address is 8900 Imperial Way SW, Bremerton, WA 98312.

- June 5, 2025
- September 4, 2025
- December 4, 2025