



## Kitsap County

### Local Emergency Planning Committee

Meeting, November 21, 2018

### Meeting Minutes

#### **Opening Remarks, Housekeeping and Introductions**

Tom Malley welcomed attendees for the meeting and introduced the new DEM Director, Liz Klute. Attendees introduced themselves.

#### **Minutes**

Minutes of the May 23, 2017 meeting were reviewed and approved.

#### **Summary of EPCRA and the LEPC**

Tom Malley provided a brief discussion of the Emergency Planning and Community Right to Know Act (EPCRA) and the role of the LEPC under EPCRA.

#### **LEPC Organization-Possible Changes**

Mike Gordon, the previous DEM Director, had been acting as the LEPC Chair with Jason McMillan of DEM as the Co-Chair. Both Mike and Jason have left the DEM. Tom Malley is acting as Chair until a replacement is determined.

One of the goals under the new DEM Director is to increase community involvement. To that end, it would be good if a community member were to act as the Chair of the committee. Increasing citizen participation may require changes to the part of the Hazardous Material Emergency Response Plan that governs the LEPC.

People who are interested in shaping this part of the Emergency Response Plan should review it to see if they have recommendations for changes. During discussion, it was agreed to schedule a meeting for March 20, 2019 at 10:00 am to discuss possible changes. At that time we would also determine if any community members were interested in serving as committee chair or co-chair.

Liz Klute commented that the next change to the Emergency Response Procedure should include a discussion of the alert and warning system used by DEM.

There was a discussion about potential legal liability for members of the committee if a reporting entity took legal action against the LEPC. Liz Klute will research this issue.

A question was also asked about Coast Guard involvement in hazardous material emergency response. The Coast Guard responds within their jurisdiction under the National Response Plan. The County Emergency Response Plan should refer to the Northwest Area Contingency Plan.

### **State Emergency Response Commission Meeting**

Patrick Wicklund, Hazardous Materials Program Manager, WEMD, discussed the role of the SERC in hazardous material planning, reporting, and oversight under the Emergency Planning and Community Right to Know Act (EPCRA). Herb Jewell went over the last SERC meeting discussions.

### **Annual LEPC Conference**

The 2019 LEPC Conference will be held April 30-May 2. This year we would like a community member to attend for the Kitsap County LEPC along with the DEM Director, Lis Klute. We will send out an email to see who would be interested to attend and then select someone.

### **Good of the Order**

Guy Dalrymple of South Kitsap Fire and Rescue discussed the First Due Sizeup app. The app is still under development but promises to make important information available to first responders who may encounter hazardous materials.

Patrick Wicklund reported that the state Emergency Management Division is working with the National Guard on response training.

Topics for future meetings were discussed. Lis Klute stated that regular meetings should have an educational component. It was also suggested that the 10<sup>th</sup> Civil Support Team could bring a presentation to a future meeting. Wade Gough of Region 10 Homeland Security Field Operations Branch volunteered to give a presentation on Chemical Facilities Anti-Terrorism Standards.

### **Next LEPC meeting**

March 20, 2019 10:00 am for discussion emergency response Procedure changes.  
Date of next regular meeting TBD

Kitsap LEPC POC: Tom Malley, 360-307-5871 [tmalley@co.kitsap.wa.us](mailto:tmalley@co.kitsap.wa.us)