Kitsap County Department of Emergency Management Community Warning System (CWS) Technical Advisory Committee ## CTAC	KCDEM

Meeting Minutes
Kitsap EOC
May 19, 2021

Attendees:

Lis Klute, Director	Kitsap Co. DEM		Doug Bear	Kitsap County
Elysa Jones	Consultant, CAP SME		Erina Kong	Kitsap County
Tammy Green	EOC Special Projects		Maria Jameson-Owens	Kitsap 911
Kevin Corcoran	KITZ		Michael Montfort	KCDEM/KARS
Cherrie May	Suquamish Tribe		Mike Simpkins	Naval Base Kitsap
Doug Blangsted	Kitsap Co. DEM		Danley Franks	Computer Network Services
Eric Quitslund	Suquamish Tribe		Jan Glarum	Kitsap Co. DEM
Jessica Guidry	KPHD		Jim Gillard	Poulsbo Fire
Kate Cummings	Kitsap Co. DEM		John Sprague	Kitsap Co. Sheriff's Office
Pat McGinney	Bremerton Fire		Sanjay Bhatt	Kitsap Transit
David Lynman	Co. Fire Marshall			

1. Introductions were made by attendees. No changes or corrections to previous meeting minutes. Meeting minutes were approved.
2. The vision and mission of the Community Warning System program was presented by Lis Klute.
3. ENDEC Presentation of encoders that were purchased and upgrades made to communications through the emergency alert system. The State's AlertSense can be used to reach. All required tests go through these units. Every March, Kitsap County issues the monthly test based on the schedule published in the State Plan. Demos are available as well as training videos. If desired, an overview of EAS can be scheduled for CTAC. Other alerting capabilities noted in use were City of Poulsbo use of Nixle, Navy uses ATHOC and KPHD's use of Everbridge.
4. An overview of companies and the responses for RFP 2020-144 was provided as well as details of the evaluation matrix and various criteria for selection. An overview of additional questions that were put to the finalists on matters of reporting capabilities, mobile technology details for both the administration and public-facing areas, data inputs, data management, and alert exports conducted by Tammy Green and Elysa

Jones was provided for CTAC. Elysa Jones ran through a pros and cons analysis of the finalists and then a discussion was then held regarding the merits of each program.

    a. Sanjay thought that the interface for Genasys had a lot of strengths and liked that all elements could be seen in one screen. He also liked the superior mapping and extensibility. He did not like that Rave did not have a dedicated app but relied on a mobile capable site. However, he did like Rave's task collaboration. Not impressed with CodeRed.

    b. Per Lis, Dave Rasmussen thought Rave had an easier interface and liked the Onsolve mobile app.

    c. Doug Blangsted liked that Rave had a lot of clients and a high retention rate. Was impressed with the language support and information security.

    d. Mike Simpkins thought that Genasys interface looked easy, that they thought of the end user versus corporate interests and that the mapping layers stood out better.

    e. Danley Franks liked that Genasys has built-in support for other groups whereas that functionality was tacked on in the other finalists.

    f. Kevin Corcoran liked the Genasys program modifications and flexibility to support changes.

5. Motion was made to consider Genasys as the preferred alert program and Rave as the second choice.

6. Tammy Green gave a high-level overview of the upcoming KCDEM website redesign process and the anticipation of integrating the new alerting program into both the KCDEM site as well as the county home page.

7. Kate Cummings gave an overview of the State Homeland Security National Priority Projects that received approval for funding with extensive descriptions of each including the Security Summit, Regional Interoperation Tactical Communications Plan, Community Warning System, and Catastrophic Event Playbook. Lis noted that the Feds are defining where emergency areas need to focus. 30% of the KCDEM budget was added to the State pool, though Kitsap County came out ahead in terms of funding for approved projects. The projects had to have a close tie to terrorism issues.

8. A discussion was held regarding the Evacuation Protocol especially as evacuations are likely needed with wildfire season upon us. The Ready-Set-Go and Levels 1,2,3 emerged from wildfire incidents and as a result those definitions fall to the backburner. Most of the existing policy was written to help the Sheriff's office determine how to enforce wildfire evacuations as well as how landowners could get a permit to go back and tend their land. There needs to be an assessment to make it all hazards, and to

determine which agencies are truly involved who the chief law enforcement officer of the jurisdiction is. A recommendation was made to look at a previous version of Kitsap County's comprehensive emergency management plan as it had details that were not moved forward in current versions.

9. Per Jim Gillard, Ready-Set-Go was created in relation to wildfire evacuation rather than prevention or other context. The "ready" part is the least defined; though in a wildfire incident it means defensible space around your home.

10. There was an expressed need to use the same terminology across counties that would be clear, especially for those who live in an area where they might hear alerts from more than one county. Additional questions include: How do we integrate? Who's responsible for calling for evacuations? and What are the protocols?

    a. Doug Blangsted recommended taking "ready set go" out of the evacuation protocols

    b. Jim Gillard recommended plain English be used as much as possible. Also, to get agency heads in the same room to understand the issue and to follow recommendations for a working group. Preventing duplication of alerting is also desired. He further suggested that the discussion move to an upcoming 911 Strategic Advisory Board meeting to help define this and get buy-in to make a decision.

    c. A discussion was had regarding which agencies to include. WA DOH and Navy Base Kitsap were recommended as additions.

    d. CTAC members who are interested in participating in the evacuation working group: Navy Base Kitsap, Mike Simpkins, Danley Franks, Elysa Jones, Kevin Corcoran, David Lynman, Jim Gillard, John Sprague, Kate Cummings, Mike Mumford, Pat McGanney, Maria Jameson (or someone from 911), and Lis Klute.

11. Advisory Committee membership for the implementation of the Public Alert System to include Kevin Corcoran, Mike Simpkins, Danley Franks, Doug Blangsted, John Sprague, Kate Cummings, Maria Jameson (or someone from 911), Mike Mumford, Elysa Jones, Sanjay Bhatt, Tammy Green, and Lis Klute.

12. A discussion was held to suggest potential new CTAC members/membership gaps. Ideas included: State Patrol, Cable TV/WAVE (George Geyer(sp) was suggested as a contact); Josh Farley or other media contact, School Districts, WA DOT, someone from one of the faith-based organizations, a representative for the special needs community, VA Hospital, Ambulance providers, and PUD.

    a. Not brought up in discussion, but suggested by the note taker: contact Kristin Jewell from HHS for suggestions on a more robust community contact or someone from mental health services. Also, BKAT.

13. A discussion was held to hold meetings three times a year versus quarterly. Motion was made and carried.

Meeting adjourned by 3p.m.