

**Emergency Management Council Meeting  
Minutes July 6, 2021**

**Attending:**

**Mayors:** Greg Wheeler, City of Bremerton; Rob Putaansuu, City of Port Orchard; Becky Erickson, City of Poulsbo

**Councilmember:** Joe Deets, City of Bainbridge Island

**Board of County Commissioners:** Commissioner Ed Wolfe

**DEM:** Elizabeth Klute, Director; Michele Moen, Office Support Specialist

**Guests:** Kate Cummings, DEM Staff; Aimee Campbell, Kitsap County Admin/Finance; Chief Pat McGanney, Bremerton Fire; Anne LeSage, City of Bainbridge Island Emergency Coordinator; Tammy Green, DEM EOC staff

**Call to Order:** The Emergency Management Council (Council) ZOOM meeting was called to order at 12:02am by Council Chair Mayor Wheeler.

**Comments of the Chair:** Mayor Wheeler requested motions for approval of the Minutes for April 6, 2021: Motion made by Councilmember Deets to approve the minutes for April 6, 2021, 2<sup>nd</sup> by Mayor Erickson, all in favor, Minutes approved unanimously.

**Public Comments:** None.

**Discussion:**

***Training and Exercising:***

Director Klute included a large list of Region 2 Training and Exercise opportunities for 2021.

The course development schedules were somewhat complicated by the unknown impact COVID-19 might have over the coming year. This made virtual course offerings a “safer” route in some cases than traditional in-person learning opportunities. In addition, CR22 comes with a number of lead up events promoted by the state for those jurisdictions participating, such as Region 2 counties.

A number of courses were listed for the Integrated Preparedness Planning. List is also included in the meeting packet.

The Regional Catastrophic Planning Initiatives include;

- Developing shake model to identify micro-islands post Cascadia
- Developing methodology to help determine placement of Community Points of Distribution (CPOD) sites within each micro-island
- Evaluate impact to maritime/ports from Cascadia and ability to support logistical re-supply
- Potential project to look at food distribution/resiliency post Cascadia
- Regional efforts are underway as well as State Catastrophic Incident Planning Team Projects
- County GIS has participated in GIS workgroup

Current Status

- First draft shake map released internally on 6/11/21
- Draft list of potential CPOD sites provided to contractor
- Metrics for evaluating CPOD selection is undergoing finalization:
  - Regionally developed but customizable for jurisdiction
  - Metrics include factors such as:

Where and WHAT are we going to see break:

- What are the critical infrastructure we expect to lose and for how long on each island?
  - Water
  - Sanitation
  - Power
  - Fuel access
  - Transportation (land, sea and air)
  - Communications

What population (demographics) and how many will be impacted?  
Are they residents, visitors or commuters?

What are our known/unknown resources on these islands?

- CERT members
- HAMS/KARS members
- Search and Rescue (SAR) members
- Flotilla, Hooves and Wheels
- Fire locations
- Police/Law Enforcement
- Warehousing
- Medical (of any kind) and Pharmacy
- Water and Sanitation companies
- Emergency Power and Communications vendors
- Hardware and building materials

We can plan forward strategically, for the gaps we see/know over a multi-year period for the hazards and risk we face in Kitsap County.

***Kitsap EOC Status – Major EOC Operations:***

- Field Operations
- Quarantine / Isolation

Staging and Logistics

Vaccination Support Operations

Severe weather Sheltering

- a. Cooling Stations – cooling stations were opened up last month due to high heat. Locations were Gateway Center, Salvation Army, Port Orchard Marina, Poulsbo City Hall, Northpoint Church, Summit Avenue Church

**Due to technical difficulties of the meeting being hacked, the EMC Meeting was adjourned at 12:37pm. Director Klute completed her meeting with the following being sent by email:**

***Grants: 2021 Homeland Security Grant Projects:***

Of 6 National Priority Area projects proposed by Region 2, four (4) were selected for funding, for a total of \$286,500 in funding. We have heard that they may have some additional funding so may fund our other 2 projects. We got the number 1 project in the state. It is really neat that we got the number 1 project in the State.

- The Cyber Security Conference, which was funded for \$32,500. The focus on that is to basically run some scenarios on what it is like to get phished, what it is like to get ransom wear. Then work in working groups on how to respond. Do you report it? Of course. Do you pay the ransom? I don't know. We are going to hear from the CIA and FBI experts in this.
- We also got the number 3 project in the state and that was the regional tactical inter-operational communications plan, which is a mouthful, the purpose of that is to de-conflict communication between agencies with communications plans. So we are basically in the same common operating picture and common communications picture.
- We were also funded for our community warning system program, which is to transition to a new technology. We did do an RFP. This was jointly with Jefferson County to move us both to a newer and more up to date technology that doesn't have some of the challenges and errors that we have had with the existing system.

The community warning system project is \$89,000 about \$50,000-60,000 for Kitsap County and the rest is implemented in Jefferson County.

- Lastly, the catastrophic event playbook, is a real big deal. That is a playbook on how we are going to respond a catastrophic event in Region 2. Whether it is as terrorist bombing or maybe a bombing on a plane, and the plane comes down in our county. Also could be used for the Cascadia incident, but it is basically how is it going to roll out from the inception of the incident to recovery for \$90,000.

***Kitsap EOC Status and major EOC operations:***

The EOC Unified Command remains to be Elizabeth Klute, Doug Washburn and Keith Grellner.

- Sustaining the EOC funding and staffing, the dislocated worker program is now closed. The DOPA , Department of Health FEMA Public Assistance, no longer spending any funds on that. Working on reimbursement. The KPHD CARES fund, which the graciously gave to us, the spend time on that ended the 30th of June, but we still have access to FEMA Public Assistance, which will pay for the extra help and any overtime for county & city staff. The DEM EMPG and EMPG-S and the homeland security grants. The EMPG grants have a 50% match and so does the America Recovers Act, but the State homeland security grant does not.
- Lastly, a small slice of America recovers plan of \$45, 000 has been allocated to Kitsap County.

That's what I had planned for this meeting. If you have any questions, get in touch. Director Klute apologizes and have a good rest of your day.

**Good of the order:**

**Due to technical difficulties, the formal EMC Meeting was adjourned at 12:37pm.**

**Future meetings will be help via Webinar ongoing and a panel of speakers.**

The next Emergency Management Council (EMC) meeting will be held on Tuesday October 5, 2021 at 10:30AM via Zoom. Meeting log in information to be sent with the next meeting packet.